

URBANISTIC AND ARCHITECTURAL COMPETITION FOR A CONCEPTUAL DESIGN FOR THE SPACE  
OF

# LESSER TOWN SQUARE IN PRAGUE

## COMPETITION RULES

### Prague City Hall announces

in accordance with Section 6 of Act No. 137/2006 Coll. on Public Contracts, as amended, in accordance with Act No. 360/1992 Coll., on Certified Architects and Certified Engineers and Technicians Active in Construction, as amended, and in accordance with the Competition Rules of the Czech Chamber of Architects dated 24 April 1993, as amended, with a view to the provisions on the public promise of Act No. 89/2012 Coll., Civil Code, an

### URBANISTIC AND ARCHITECTURAL COMPETITION FOR A CONCEPTUAL DESIGN FOR THE SPACE OF “LESSER TOWN SQUARE IN PRAGUE”

and issues these Competition Rules thereof.

Prague, 19 June 2014



IPR  
PRAGA

**PRAGUE INSTITUTE OF PLANNING  
AND DEVELOPMENT**  
Contributory organisation  
Vyšehradská 57/2077, 128 00 Prague 2  
Tel: +420 236 001 111  
[www.iprpraha.cz](http://www.iprpraha.cz)

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Mariánské náměstí 2  
110 01 Prague 1  
Tel: +420 236 002 376  
[www.praha.eu](http://www.praha.eu)



## OUTLINE OF COMPETITION RULES

The subject of the competition is the preparation of a conceptual architectural and urbanistic design for the revitalisation of Lesser Town Square.

The goal of the square's revitalisation is to create a public open space of a representative and restful character commensurate with its significance as one of Prague's most important squares, which must include parking at a level in accordance with this character.

The goal of the conceptual architecture competition is to define the potential of the public space of the square.

### TYPE OF COMPETITION

- open, conceptual, urbanistic and architectural, public and anonymous, one-round competition

### ANNOUNCEMENT

- on the Enunciator's website, [www.praha.eu](http://www.praha.eu), on the competition organiser's website [www.iprpraha.cz/souteze](http://www.iprpraha.cz/souteze), farther on [www.cka.cz](http://www.cka.cz), [www.archiweb.cz](http://www.archiweb.cz), [www.isvzus.cz](http://www.isvzus.cz), [www.bauwelt.de](http://www.bauwelt.de), [www.praha.eu](http://www.praha.eu), in the form of a press release for the media

### BASIC DATES

- competition's announcement **19 June 2014**
- enquiries submitted till **14 June 2014**
- submission of competition designs by **5 September 2014 at 15:00** in the filing room at IPR Prague

### COMPETITION JURY

prof. dipl. arch. Miroslav Šik  
prof. PhDr. Rostislav Švácha  
Ing. Tomáš Novotný  
Ing. arch. Antonín Novák  
Ing. arch. Petr Hlaváček  
Ing. Václav Novotný  
Ing. Jakub Dvořák  
Mgr. Jiří Skalický  
Ing. akad. arch. Jan Štěpka

Alternate members of the jury: MgA. Marcela Steinbachová, Petr Burgr

Experts of the competition jury: Ing. Jan Špilar, transport specialist

### PRIZES AND REMUNERATION FOR CONTENDER

1st prize is set in the amount of **CZK 200,000**

2nd prize is set in the amount of **CZK 140,000**

3rd prize is set in the amount of **CZK 80,000**

For designs not awarded, but which brought noteworthy partial impulses and solutions, a total sum for remuneration in the amount of **CZK 80,000** has been set aside for possible distribution.

### REQUIRED BINDING PARTS OF THE COMPETITION DESIGN

#### Graphic part

- a situation containing the overall territory of the site on a 1:250 scale
- sketches on the photography defined by the Enunciator
- free part at the authors' discretion

Compulsory form of the graphic part: two panels 1000 x 700 mm upright, panels made from a lightweight material for exhibition purposes 5 mm thick

#### Text part

- The contender's own description of the competition proposal – a clarification of and rationale for the selected solution, architectural description, transport and material solution, description of the design's stages of implementation with respect to traffic at rest and the gradual reduction of the overall number of parking spaces
- reduced drawings of competition panels (P1, P2) in A4 format

Compulsory form of the text part: The text part will be handed over in printed form in duplicate in A4 format, in an extent of max. 1 A4 sheet (max. 4000 characters including spaces). To the text part will be attached a cover page. Reduced drawings of competition panels will be attached (booklets) to the text part.

#### Digital part

The text and graphic parts will be submitted in digital form on a CD or DVD in \*.doc and \*.pdf formats. A hard data carrier (CD or DVD) must be enclosed in the "Author" envelope.

#### Envelope labelled "Author"

- an accompanying sheet, an affidavit by the author(s) on fulfilment of the qualification prerequisites, CD/DVD data carrier, a return address, eventually declaration of authorship

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## 1. ENUNCIATOR OF THE CONCEPTUAL COMPETITION

### 1.1 Enunciator's identifying information

Enunciator: Prague City Hall  
Registered Office: Mariánské náměstí 2,  
110 01 Prague 1  
Statutory representative: RNDr. Tomáš Hudeček,  
Ph.D. – Mayor of Prague  
Tel./fax: +420 236 002 376  
ID No.: 000 64 581  
Email: info@praha.eu

### 1.2 Organiser of the competition and elaborator of the Competition Rules

Prague Institute of Planning and Development  
Registered Office: Vyšehradská 57/2077,  
128 00 Prague 2  
Tel.: +420 236 001 111 (switchboard)  
ID No.: 70883858

### 1.3 Enunciator's authorised representative

Name: Tomáš Ctibor  
Prague Institute of Planning and Development  
Registered Office: Vyšehradská 57/2077,  
128 00 Prague 2  
Tel.: +420 236 004 711  
Email: ctibor@ipr.praha.eu

### 1.4 Competition secretary

Name: RNDr. Milan Svoboda  
Registered Office: U Lomu 139, 338 42 Hrádek  
Tel./fax: +420 739 095 871  
Email: mis.landarch@seznam.cz

### 1.5 Verifier of competition designs

Name: Ing. arch. Lenka Slívová /  
Ing. arch. Jitka Brablecová  
Prague Institute of Planning and Development  
Registered Office: Vyšehradská 57/2077,  
128 00 Prague 2  
Tel.: +420 236 004 531 / +420 236 004 601  
Email: slivova@ipr.praha.eu /  
brablecova@ipr.praha.eu

## 2. SUBJECT, PURPOSE AND MISSION OF THE COMPETITION

### 2.1 Semblance of the place

#### Historical significance

- originally, the square with a market was an important place for everyday life below Prague Castle
- a place where various historic and public events took place of significance not only for Lesser Town, but for the entire Kingdom of Bohemia
- under Austria-Hungary, the highest provincial authorities were headquartered here

#### Current form of the place

- a slightly sloping rectangular space, in the centre of which is a group of buildings and the Church of St Nicholas
- the space is divided into two parts of distinctive character – the upper and lower parts
- a place surrounded by significant buildings with an arcade – Malostranská beseda (the former Lesser Town Hall), Sternberg Palace, Smiřický Palace
- not only from a historical standpoint one of Prague's most significant public open spaces, a space of great representative and conservation value, and at the same time an area with a very high frequency of visitation
- a place where two universities are located (Charles University and the Academy of Performing Arts in Prague)
- on the entire area of the upper and lower parts of the square are parking lots, which is at odds with the square's significance and potential. In no regard does the space serve as a public and representative open space. There is no reason to stop or sit here.
- The current total number of parking spaces in both parts of the square is 216, of which:
  - 74 are in a paid parking lot in the lower part of the square
  - 58 paid parking spaces (including parking for the diplomatic mission, the Prague 1 City Borough, the Technical Administration of Roadways, the consulate of Sri Lanka...)
  - 18 spaces for the Parliament (+42 reserved during Parliamentary sessions in the above-mentioned paid parking lot in the lower part)
  - 46 for residents
  - 11 for taxis
  - 9 for the disabled





## 2.2 Main themes of the conceptual competition

### Public space

The primary function of a square is high-quality public space. The competition designs must therefore be focused in particular on a commensurate fulfilment of the role of public space, and on its ideal definition and hierarchisation. The basic goal should be to return to the square its original urban character, and to enable it to become once again a fully-fledged part of the city.

### Furnishings and lighting

Suitable furnishings constitute an important component of any square. These should contribute significantly to fulfilling the function of public space and should complete the overall composition of the space. It is also desirable to address public lighting, which will influence the square's character in a decisive manner during the evening and night hours.

### Pedestrian movement and rest

It is of key importance to improve the free permeability of the entire space of the square, including the removal of the present barriers to movement, in particular in natural, logical, direct links. A reasonable expansion of pedestrian areas which also ensures the resting function of the space is suitable. It is recommended to allow for the space's flexible use, also for other regular or one-off activities.

### Commercial space

It is also important to consider the possibilities of situating summer restaurant foregardens connecting directly to pedestrian routes. Along the same lines, it is possible to think about situating stands for the possible organisation of markets.

### Public transport

A tram line and the positioning of tram stops must be preferentially considered as necessary and unchangeable. Provided the current parameters of the tram line are not worsened, it is permissible to propose partial modifications to the course of the tram line only if in so doing the design ensures a significant qualitative contribution for the overall solution of the public space. It is also necessary to provide for a stop for minibus line 292 to the Nemocnice pod Petřínem hospital in the existing location or in a more suitable one, in particular with respect to the comfort of the transfer connection

to the tram. It is suitable to retain eight spaces for taxi parking in a more favourable location.

### **Automobile traffic**

A basic requirement is to enable a reduction in automobile traffic and a reduction of its negative impacts on the public space. With respect to the intensity of automobile traffic, it is essential to preserve the possibility of through traffic for the current volume of vehicles with the proviso that in future the volume of vehicles will decline, and the design should take this fact into account. Modifications to the traffic regime are permissible, as is one-way traffic in the square and the connecting street network.

### **Parking spaces**

In connection with the design, a reduction in the number of parking spaces is assumed, thereby making available the maximum possible amount of space for other use. The object is to propose the optimal volume of parking spaces, which will allow for the square's contemporary use as a fully-fledged public space while preserving and fulfilling its historical and compositional character. We recommend presenting proposed stages of implementation (in the form of a text or schemata on panel 2) and a formulation of how to compensate in wider contexts (operational, organisational) for the decline in visitor parking in the area. A solution in the form of underground garages directly beneath the square cannot be considered realistic or suitable in view of the wider context of the space. The recommended minimum number of parking spaces is the same as the current extent of the blue zone, which is 46 spaces. With respect to the stages of implementation, it is necessary in the first stage also to preserve at least 40 spaces for the Parliament in a more suitable location. In the longer term, it is anticipated that only parking places for residents (the blue zone) will be preserved.

### **Bicycle traffic**

An overall reduction in motor vehicle traffic and the sharing of space should ensure the conditions for safe and fluid through traffic on bicycles without the need for separate cycling measures. It is necessary to ensure possibilities for parking bicycles in the public space.

**All recommendations are at the contenders' discretion; this is a conceptual competition without compulsory conditions on content.**

## **2.3 Subject of the competition**

The subject of the competition is the preparation of a conceptual architectural and urbanistic design for the revitalisation of Lesser Town Square.

The goal of the square's revitalisation is to create a public open space of a representative and restful character commensurate with its significance as one of Prague's most important squares, which must include parking at a level in accordance with this character.

The goal of the conceptual architecture competition is to define the potential of the public space of the square.

The reduction of traffic should be considered with a reduction in the number of parking spaces in stages. In the case of a fundamental reduction of parking spaces, it is desirable for the contenders to propose at the conceptual level the possibility of relocating parking spaces to connecting localities.

**In the space of the square, it is possible to consider the placement of a monument, statue, artistic work or water park.**

The core of the site will be land owned by the Enunciator: no. 993, cadastral area Malá Strana [727091], adjacent to the surrounding plots: no. 1001, no. 1031, no. 1034, no. 1009/3, no. 1050 and no. 1035, including the arcade on plot nos. 8, 12 – 17, 201 – 203, 196 – 198, 75 - 77 mostly in private ownership (see 5.2. 006. Property map .pdf).

## **2.4 Purpose and mission of the competition**

The purpose and mission of the competition are to identify and assess the most suitable solution for the subject of the competition which meets the Enunciator's requirements contained in these Competition Rules and in the Competition Materials. This competition has been drafted with the Enunciator's goal of obtaining an evaluation of Lesser Town Square's potential and a wide spectrum of views on the possibilities of its use.

**On the basis of the competition's results, the Prague Institute of Planning and Development will recommend to the Enunciator that a selected design be realised. The authors of the awarded competition designs may be tasked with elaborating the subsequent stage of project documentation. The anticipated date for launching the realisation of modifications to the square is 2016.**

In view of the competition's purpose, compulsory rules for designs are set only for the form and content of the submitted design (see point 6 of these Competition Rules).

### 3. TYPE OF COMPETITION AND METHOD OF ANNOUNCING THE COMPETITION

#### 3.1 Type of competition

3.1.1 With respect to the intent of the solution, the competition has been announced as conceptual.

3.1.2 With respect to the subject of the solution, the competition has been announced as urbanistic and architectural.

3.1.3 With respect to the circle of participants, the competition has been announced as public and anonymous.

3.1.4 With respect to the number of announced rounds, the competition has been announced as a one-round competition.

3.1.5 During the course of the competition, none of the competition designs may be made public.

#### 3.2 Day of the competition's announcement

The announcement of the competition is understood as the making accessible of the Competition Rules to competition participants. The day of the competition's announcement is understood as the date specified in point 11.2 of these Competition Rules, i.e. **19 June 2014**. The term of the competition will begin to run on this day.

#### 3.3 Manner of the competition's announcement

The competition is announced through publication:

- a) on the Enunciator's website, [www.praha.eu](http://www.praha.eu);
- b) on the competition organiser's website, where the Competition Rules and Competition Materials are also available, [www.iprpraha.cz/souteze](http://www.iprpraha.cz/souteze);
- c) on the website of the Czech Chamber of Architects, [www.cka.cz](http://www.cka.cz);
- d) on the Archiweb internet portal, [www.archiweb.cz](http://www.archiweb.cz);
- e) in the bulletin of public contracts, [www.isvzus.cz](http://www.isvzus.cz);

- f) on the Bauwelt internet portal, [www.bauwelt.de](http://www.bauwelt.de);
- g) in the form of a press release for the media.

#### 3.4 Appurtenances of reporting and announcing the competition results

3.4.1 The Enunciator will inform all competition participants of the selection of the most suitable design by sending a protocol on the course of the competition by post with personal delivery.

3.4.2 The Enunciator will publish the result of the competition in a manner analogous to that in which the competition itself was announced,

3.4.3 The Enunciator will further publish the competition designs in the form of an exhibition organised within 14 days from the date of the jury's decision.

#### 3.5 Language of the competition

The competition is announced and will take place in Czech and English. The Competition Rules and the Competition Materials as well as other related documents are published in Czech and English. All parts of the competition design must be prepared in Czech or English. The language versions are equivalent.

## 4. PARTICIPANTS IN THE COMPETITION

#### 4.1 Conditions of participation in the competition

Physical and legal persons, and associations of such persons, meeting the following conditions may participate in the competition:

- a) they have not participated directly in the preparation of the competition assignment or the drafting of this competition;
- b) they are not rank-and-file or alternate members of the jury, the secretary of the jury, the verifier of competition designs or an invited expert of the jury of this competition specified in the Competition Rules;

c) they are not spouses, relatives, in-laws, long-standing project partners, immediate superiors or co-workers of persons who participated in the elaboration of the subject of the competition and the drafting of this competition or rank-and-file or alternate members of the jury, the secretary of the jury, the verifier of competition designs or invited experts of the jury of this competition if they are specified in the Competition Rules; this requirement also applies to members of elected and administrative bodies;

d) they meet the basic qualification prerequisites under Section 53 of Act No. 137/2006 Coll., on Public Contracts, as amended;

e) they are certified architects in the field of architecture or in the field of land use planning or they are certified architects with general competence, or persons settled or visiting under Act No. 360/1992 Coll., on Certified Architects and Certified Engineers and Technicians Active in Construction, as amended, or certified architects under the laws of the relevant member state of the European Economic Area or of the Swiss Confederation, of which they are citizens or in which they have their registered office.

#### **4.2 Conditions for demonstrating qualification prerequisites**

##### **4.2.1 Affidavit**

Each participant in the competition shall demonstrate fulfilment of the conditions specified in paragraphs 4.1 a) - e) of the Competition Rules by means of an affidavit inserted into the envelope labelled "Author" (see paragraph 6.5 of these Competition Rules).

##### **4.2.2 Competition design by multiple physical persons**

If multiple physical persons in an association submit a competition design as a participant, each member of the association must meet the conditions specified in point 4.1. a) - d) of the Competition Rules, and at least one member of the association must meet the condition specified in paragraph 4.1. e).

##### **4.2.3 Competition design of a legal person**

If a legal person submits a competition design, this legal person must meet the conditions specified in point 4.1. a)-d) of the Competition Rules, and at least one member of the statutory body, or an authorised representative, must meet the condition specified in paragraph 4.1. e).

#### **4.3 Consequences of non-fulfilment of the conditions of participation in the competition**

If, after opening the envelopes, the jury determines that any of the competition participants does not meet any of the conditions specified in point 4.1, it will exclude this participant and the design submitted by him/her/it from the competition.

### **5. COMPETITION MATERIALS**

#### **5.1 Provision of the Competition Materials**

5.1.1 The Competition Rules and Competition Materials are provided to participants free of charge.

5.1.2 The Competition Materials have been prepared in digital form in the formats \*.dwg, \*.dxf, \*.jpg, \*.pdf, \*.tif)

5.1.3 The Competition Materials can be downloaded from the website of the competition organiser, [www.iprpraha.cz/souteze](http://www.iprpraha.cz/souteze).

5.1.4 The materials are provided solely for purposes of the competition; their further use or dissemination is possible only with the Enunciator's consent.

#### **5.2 List of provided materials**

- 001. Site (format: \*.dwg, \*.pdf)
- 002. Orthophoto 01-09 (format: \*.jpg)
- 003. Situation (format: \*.dwg)
- 004. Known utility networks (format: \*.dwg, \*.pdf)
- 005. Limits in the site (format: \*.pdf)
- 006. Property map (format: \*.pdf)
- 007. Stationary traffic (format: \*.pdf)
- 008. Required sketch aerial image (format: \*.jpg, \*.tif, \*.pdf)
- 009. Required sketch perspective\_01 (format: \*.jpg, \*.tif, \*.pdf)
- 010. Required sketch perspective\_02 (format: \*.jpg, \*.tif)
- 011. 3D model (format: \*.dwg, \*.dxf)
- 012. Compulsory arrangement of competition panels (format: \*.pdf, \*.dwg)
- 013. Cover page for the text part (format: \*.pdf)
- 014. Available materials on the façades (format: \*.pdf)
- 015. Historical development of the space (format: \*.pdf)
- 016. Results of the public survey (format: \*.pdf)
- 017. Study of modifications to Lesser Town Square 2002 (format \*.pdf)



## 6. REQUIRED BINDING PARTS OF THE COMPETITION DESIGN, THEIR CONTENTS AND COMPULSORY FORM

### 6.1 Binding requirements for addressing the subject of the competition

The competition design will be elaborated in accordance with the Competition Rules.

### 6.2 Graphic part

#### 6.2.1 Compulsory content of the graphic part:

a) A situation containing the overall territory of the site on a 1:250 scale – in particular a proposed solution for surfaces is expected, including a proposed solution of the paving details. It is suitable to address the placement of the furnishings or a transport conception (Panel 1).

Amendments are not excluded on Panel 1; areas outside the site can be used for providing details and specifying information.

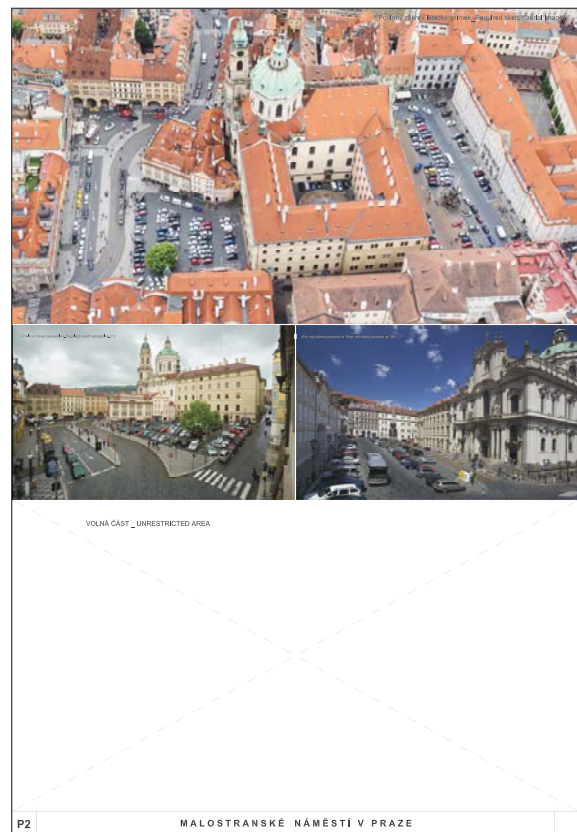
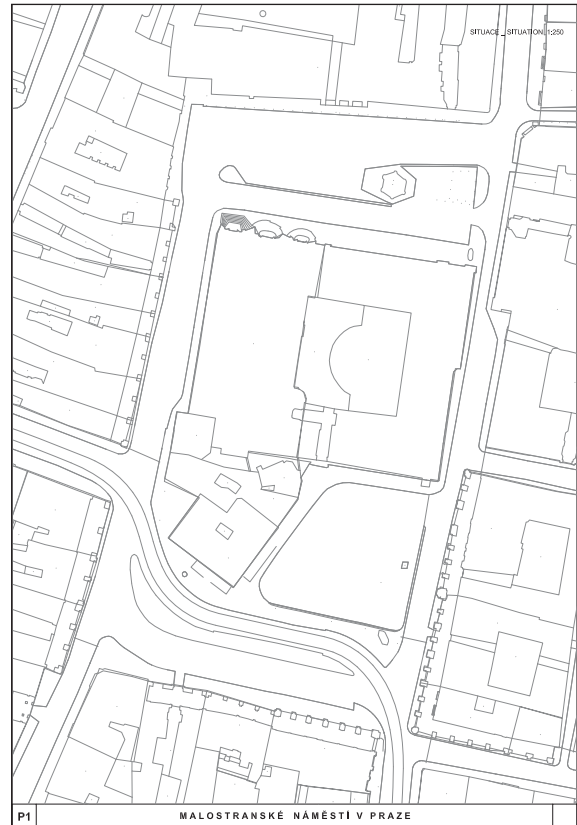
b) Sketches on the photography defined by the Enunciator - 008. Required sketch aerial image, 009. Required sketch perspective\_01, 010. Required sketch perspective\_02 (Panel 2).

c) Free part at the authors' discretion (Panel 2), for example:

- a conception of the main principles of spatial arrangement
- a solution of details, furnishings, a conception of lighting and possibly other elements at the author's discretion
- if the contender proposes major changes in the transport situation, it is expected that a proposal for the wider situation will be submitted

#### 6.2.2 Compulsory form of the graphic part:

The graphic part of the design will be formed by two panels **1000 x 700 mm** upright. Drawings will be affixed to panels made from a lightweight material for exhibition purposes 5 mm thick (e.g. Kapoplast or Forex). The layout of the drawings on the panels will be performed according to Annex O12. Compulsory arrangement of competition panels.



### 6.3 Text part

#### 6.3.1 Compulsory content of the text part:

- a) The contender's own description of the competition proposal – a clarification of and rationale for the selected solution, architectural description, transport and material solution, description of the design's stages of implementation with respect to traffic at rest and the gradual reduction of the overall number of parking spaces;
- b) Reduced drawings of competition panels (P1, P2) in A4 format.

#### 6.3.2 Compulsory form of the text part:

The text part will be handed over in printed form in duplicate in A4 format, in an extent of max. 1 A4 sheet (max. 4000 characters including spaces). To the text part will be attached a cover page – Annex O13. Cover page for the text part. Reduced drawings of competition panels will be attached (booklets) to the text part.

### 6.4 Digital part

6.4.1 The text and graphic parts will be submitted in digital form on a CD or DVD in \*.doc and \*.pdf formats (graphic part – resolution of at least 300 dpi) for publication of the competition design in the competition catalogue and for purposes of promoting the competition.

6.4.2 A hard data carrier (CD or DVD) must be enclosed in the "Author" envelope.

### 6.5 Envelope labelled "Author"

6.5.1 A compulsory part of the competition design is an envelope labelled "Author" containing these documents:

- a) an accompanying sheet bearing the author's name, address and signature of the author or authors and co-authors, as the case may be, and their agreed percentage shares of any prize, and with an agreement on the name of the leader of the authors' collective, in the case of a company the ID No., bank account information, telephone number and email addresses;
- b) an affidavit by the author(s) on fulfilment of the qualification prerequisites specified in point 4.2.1, with the proviso that an association of physical persons must further demonstrate fulfilment of

the condition set by point 4.2.2, and legal persons must further demonstrate fulfilment of the condition set by point 4.2.3.;

- c) CD/DVD data carrier;
- d) a return address;
- e) a declaration of the legal relationship between the participant (legal person) and the author / declaration of authorship, per Annex No. 2 of these Competition Rules;

6.5.2 The envelope will be sealed, uncompromised and completely opaque, and labelled per point 6.6 of these Competition Rules.

### 6.6 Compulsory labelling of the competition design and its parts

6.6.1 All the separate parts of the competition design, i.e. the panels of the graphic part, the text part, and the envelope labelled "Author", will be in the lower right corner with a 3x3 cm frame, in which the verifier and secretary of the competition will mark the identification number of the design (for the graphic part and the text part already prepared in Annexes O12. Compulsory arrangement of competition panels \*.pdf and \*.dwg and O13. Cover page for the text part \*.pdf).

6.6.2 All panels of the graphic part, the text part, the envelope labelled "Author", and the CD/DVD ROM, will bear the label "LESSER TOWN SQUARE IN PRAGUE".

### 6.7 Conditions of anonymity of the competition design

6.7.1 The entire competition design will be submitted anonymously. No part of the competition design may contain a signature, slogan, graphic symbol or other marking that could lead to a breach of anonymity.

6.7.2 All competition designs sent by post will bear the following uniform sender's address: Czech Chamber of Architects, Josefská 6, 118 00 Prague 1.

6.7.3 If the competition design is sent by post or other public shipping service from outside the Czech Republic, the competition participant will specify as the sender's address the name and address of a professional association in which he or she is on record under the laws of the sender's

country, or another public organisation with which he or she has agreed on this procedure. Customs fees for sending and all other related costs are paid by the competition participant.

## 6.8 Packaging of the competition design

All parts of the competition design (the graphic and text parts and the envelope labelled "Author") will be inserted into hard folders and into a taped, opaque and uncompromised package bearing the label "LESSER TOWN SQUARE IN PRAGUE".

## 7. MANNER AND TERMS OF SUBMITTING AND DELIVERING COMPETITION DESIGNS

**7.1** Competition designs will be delivered either in person to the place for submitting competition designs, which is the Prague Institute of Planning and Development, contributory organisation, Vyšehradská 57/2077, 128 00, Prague 2, block C, filing room ("podatelna").

During the following hours:

Mon., Tue., Thu.:	7:30 – 16:00
Wed.:	7:30 – 17:00
Fri.:	7:30 – 15:00

and on the final day of submission by 15:00.

**7.2** Designs submitted after the set deadline will be excluded from the competition.

**7.3** If sending a design by post or other public shipping service, the sender is required in his or her own interest to ensure that the design is delivered to the address specified above by the deadline, 5 September, by 15:00.

**7.4** The announcer will provide a confirmation of the date and time of delivery of the competition designs, and at request may present the submitter with a written confirmation of submission.

## 8. CRITERIA FOR EVALUATING COMPETITION DESIGNS

### 8.1 Evaluating the formal appurtenances of competition designs

Competition designs will be assessed by the verifier of competition designs with respect to their formal compliance with the Competition Rules of the Czech Chamber of Architects and with the provisions of these Competition Rules. The verifier will hand over a protocol of the assessment of the formal appurtenances of competition designs to the jury at its evaluative session. Designs which breach anonymity will be excluded from further assessment.

### 8.2 Criteria for evaluating competition designs

The binding criteria according to which competition designs will be evaluated are (not necessarily in order of importance):

- a) the quality of the comprehensive urbanistic and architectural solution;
- b) the feasibility of the transport solution;
- c) the frugality and economic reasonableness of the selected solution.

### 8.3 Reasons for exclusion from the competition

8.3.1 The competition jury will exclude from consideration those competition designs which:

- a) do not meet the formal requirements of these Competition Rules, i.e. they are not in accordance with the competition's binding conditions, unless this concerns partial formal deviations which do not reduce the design's comprehensibility, threaten the design's anonymity or create an advantage for the design; in such a case, the jury can decide by at least a four-fifths majority of its rank-and-file members to leave the design in the competition
- b) were not delivered by the required deadline;
- c) demonstrate a breach of anonymity.

**In particular, we would like to draw the attention of foreign participants to the condition of anonymity – no part of the competition design may contain a signature, slogan, graphic symbol or other marking that could lead to a breach of anonymity.**

8.3.2 Contenders take note of the fact that the jury is required under Section 10 (6) of the Competition Rules of the Czech Chamber of Architects to exclude from regular consideration all competition designs which do not meet the prescribed formal requirements contained in these Competition Rules. Such designs may be assessed only outside of the competition and cannot be awarded.

8.3.3 The jury will exclude from consideration those parts of a competition design which were not required by the Competition Rules.

8.3.4 A competition participant whose design has been excluded from the competition on the basis of a decision by the jury will be sent a “Notification of Exclusion” by the organiser.

## **9. COMPETITION JURY**

### **9.1 Independent members of the jury**

Prof. dipl. arch. Miroslav Šik (Switzerland)

Prof. PhDr. Rostislav Švácha (Czech Republic)

Ing. Tomáš Novotný (Czech Republic)

Ing. arch. Antonín Novák (Czech Republic)

Ing. arch. Petr Hlaváček (Czech Republic)

### **9.2 Dependent members of the jury**

Ing. Václav Novotný – assemblyman, Deputy Mayor of Prague

Ing. Jakub Dvořák – head of the Department of Investments, Prague 1

Mgr. Jiří Skalický – director of the City of Prague’s Department of Monument Conservation

Ing. akad. arch. Jan Šépka – head of the Office of Competitions and Projects, IPR

### **9.3 Independent alternate members of the jury**

MgA. Marcela Steinbachová (Czech Republic)

### **9.4 Dependent alternate members of the jury**

Petr Burgr, deputy chairman of the Association of Citizens and Friends of Lesser Town and Hradčany

### **9.5 Experts of the competition jury**

Ing. Jan Špilar, transport specialist

## **10. PRIZES AND REMUNERATION FOR CONTENDERS**

### **10.1 Amount of the total sum**

The amount of the total sum intended for prizes and remuneration is CZK 500,000 (to wit: five hundred thousand Czech crowns)

### **10.2 Prizes**

1st prize is set in the amount of **CZK 200,000** (to wit: two hundred thousand Czech crowns)

2nd prize is set in the amount of **CZK 140,000** (to wit: one hundred forty thousand Czech crowns)

3rd prize is set in the amount of **CZK 80,000** (to wit: eighty thousand Czech crowns)

### **10.3 Remuneration**

For designs not awarded, but which brought noteworthy partial impulses and solutions, a total sum for remuneration in the amount of **CZK 80,000** (to wit: eighty thousand Czech crowns) has been set aside for possible distribution.

### **10.4 Conditions for a possible decision for a different distribution of prizes and remuneration or a decision not to award certain prizes or remuneration**

10.4.1 In a special case, the jury can decide not to award prizes in the full amount (Section 10(8))



of the Competition Rules of the Czech Chamber of Architects).

10.4.2 In exceptional cases, the jury will distribute prizes in a different manner (Section 12(2) of the Competition Rules of the Czech Chamber of Architects).

10.4.3 The jury must provide a detailed rationale in the Protocol on the Course of the Competition for a decision to divide the prizes differently.

### **10.5 Appurtenances of taxation of prizes from the competition**

10.5.1 The amount of a prize and remuneration awarded in the competition to a physical person exceeding the amount of CZK 10,000 will be reduced, under Section 36(2 l) of Act No. 586/1992 Coll., on Income Tax, as amended, by income tax in the amount of 15%, which will be paid to the tax administrator by the Enunciator under Act No. 337/1992 Coll., on Administration of Taxes and Fees, as amended.

10.5.2 Prizes awarded in the competition to legal persons will be paid out, under Act No. 586/1992 Coll., on Income Tax, as amended, in the full amount and taxed by the legal person itself as part of its regular tax return.

## **11. BASIC DATES OF THE COMPETITION**

**11.1** The date of the constitutive session of the jury is set for **30 May 2014**.

**11.2** The date of the competition's announcement is set for **19 June 2014**.

### **11.3 Responding to contenders' enquiries**

11.3.1 Enquiries about the subject of the competition and the Competition Rules are to be submitted in writing to the email address of the competition secretary no later than by **14 July 2014**.

11.3.2 Replies to enquiries which are replied to by the jury will be replied to no later than by **21 July 2014** and will be published in the same manner as the Competition Materials.

11.3.3 After publication of responses to enquiries which are responded to by the jury, it is not possi-

ble to accept any enquiries on the subject of the competition.

11.3.4 Replies to enquiries which are replied to by the organiser will be replied to no later than by the tenth day from receipt of the enquiry and will be published in the same manner as the Competition Materials. The last enquiries concerning organisational issues can thus be sent no later than on 26 August 2014.

### **11.4 Submission of competition designs**

By **5 September 2014 at 15:00** in the filing room at IPR Prague (see point 7.1)

### **11.5 Date of the jury's evaluative session**

The evaluative session of the competition jury will take place no later than on the tenth day following the submission of the competition designs. The exact date will be set during the course of the competition.

### **11.6 Announcement of the decision on the competition results**

The Enunciator will inform all competition participants of the decision on the competition results by sending a protocol on the course of the competition by post with personal delivery no later than five working days after the jury's final decision.

### **11.7 Publication of the results of the designs' evaluation**

11.7.1 The date on which the results of the designs' evaluation will be published is set provisionally for 19 September 2014; the exact date will be set during the course of the competition.

11.7.2 The term for making the competition designs accessible to contenders to view begins to run with the sending of the protocols and ends on the fifteenth day after the last delivery of the protocol to a competition participant.

### **11.8 Payout of prizes and remuneration**

Prizes and remuneration will be paid out no later than 50 days from the decision on the selection of the most suitable design.

## 11.9 Public exhibition of competition designs

The term for launching the public exhibition of competition designs is set for the period until the 14th day from the announcement of the selection of the winning design. The venue for the public exhibition of competition designs will be announced later.

## 12. RESOLUTION OF DISPUTES

### 12.1 Objections

12.1.1 Each competition participant may, within 15 days from the date of delivery of the notification of the decision on the selection of the most suitable design, submit to the Enunciator of the competition substantiated objections to any acts of the Enunciator and to the formal procedure of the jury.

12.1.2 The competition participant (hereinafter the Complainant) submits objections in writing and must specify in them who is submitting them, against which procedure of the jury or of the Enunciator the objection is aimed, what the alleged breach of the Competition Rules is, and what the Complainant is demanding.

12.1.3 The Enunciator will examine submitted objections in their full extent and will send to the Complainant, within 10 days from the day on which the objections are received, a written decision on whether the objection is sustained or not, and the reason for the decision. If the Enunciator sustains the objection, the decision will contain the manner of performing a remedy and the Enunciator will inform all competition participants of this fact. If the Enunciator does not sustain the objection, the Complainant will be informed in the written decision of the option to submit a motion to initiate an arbitration proceeding to the presiding judge of the Stavov Court or a motion to review the acts of the Enunciator with the Office for the Protection of Competition.

12.1.4 The Complainant may submit a motion to initiate an arbitration proceeding no later than five working days from the delivery of the Enunciator's decision on the objections. A condition for granting this motion is payment of the fee for the arbitration proceeding.

### 12.2 Motion to initiate a proceeding to review the acts of the Enunciator

12.2.1 The motion must be delivered to the Office for the Protection of Competition and to the Enunciator by the tenth day from delivery of the Enunciator's decision on the objections or by the 25th day from the sending of the objections, if the Enunciator has not decided on the objections.

12.2.2 The appurtenances of a motion to initiate a proceeding to review the acts of the Enunciator and other procedure for the Complainant are governed by the provisions of Section 113 et seq. of Act No. 137/2006 Coll.

## 13. AGREEMENT TO THE COMPETITION RULES

### 13.1 Agreement of the Enunciator, secretary, jurors and experts to the Competition Rules

By their participation in the competition, the authorised representative of the Enunciator, the competition secretary, the verifier of competition designs, rank-and-file and alternate members of the jury, and invited experts of the competition jury confirm that they have familiarised themselves with all provisions of the Competition Rules of the Czech Chamber of Architects and of these Competition Rules, and undertake to uphold these provisions.

### 13.2 Agreement of the contenders to the Competition Rules

13.2.1 By submitting a competition design, the contenders express their agreement to all of the conditions of the competition as contracts, and to the decisions of the jury made in the scope thereof and in accordance therewith.

13.2.2 The contenders undertake to use the digital data only for the purpose of their participation in this competition.

13.2.3 The contenders undertake not to provide these data to third parties in any form or to use them to process data sets, programs or other materials intended for any other use than for the purpose of the competition.

## 14. COPYRIGHT

### 14.1 Contenders' copyright

Authors of competition designs can publish their competition designs and can use them again in a different case.

### 14.2 Permission to use a work for purposes of the competition

Awarded and remunerated designs become the property of the Enunciator of the competition. By submitting their competition designs, the authors grant their consent for the Enunciator to use their authored works for purposes of this competition. Use of the authored work for purposes other than those specified in the Competition Rules is subject to the author's express permission. Non-awarded and non-remunerated designs will be returned to their authors upon request after the end of the exhibition.

### 14.3 Consent of the contenders to the exhibition of competition designs

14.3.1 By submitting a competition design, the contenders express consent to the free reproduction and exhibition of their designs within the scope of promoting the competition and its results.

14.3.2 Authors of competition designs undertake to cooperate with the Enunciator on the preparation of the exhibition and catalogue.

## 15. PROTOCOL OF THE JURY'S DELIBERATIONS AND DECISIONS

15.1 The secretary or other person tasked by the chairman of the jury will procure from all sessions of the jury a protocol on the course of the competition, the correctness of which all members of the jury will verify with their signatures and the person taking minutes will confirm.

15.2 A protocol will be procured of the sessions and deliberations of the competition jury, of the course of the competition and of their results, including in particular:

a) minutes from the deliberation of the jury, including voting;

- b) a list of all competition designs accepted into the competition;
- c) decisions on excluding a design from the competition;
- d) assessments of all competition designs;
- e) decisions on the selection of the most suitable designs and the setting of their ranking;
- f) decisions on distributing prizes and granting remuneration, including the rationale;
- g) attendance records of members and alternate members of the jury and experts present at the individual sessions of the jury.

15.3 Recorded in the protocol will be the different views of members of the jury if these members expressly request this.

15.4 The Enunciator will send a copy of the Protocol on the Course of the Competition together with the decision on the selection of the most suitable design to all competition participants with personal delivery, and also to the Czech Chamber of Architects for their information.

## 16. PROVISIONS ABOUT THE LEGISLATION UNDER WHICH THE COMPETITION IS HELD

### 16.1 Legislation under which the competition is held

The competition has been prepared and will be held in accordance with:

- a) The Competition Rules of the Czech Chamber of Architects dated 24 April 1993, as amended;
- b) Section 6 of Act No. 137/2006 Coll., on Public Contracts, as amended;
- c) Act No. 360/1992 Coll., on Certified Architects and Certified Engineers and Technicians Active in Construction, as amended;
- d) Act No. 121/2000 Coll., on Literary, Scientific and Artistic Works (Copyright Act), as amended;
- e) with a view to the provisions of Act No. 183/2006 Coll., on Land Use Planning and Building (Building Act), as amended;
- f) and with a view to the provisions on the public promise of Act No. 89/2012 Coll., Civil Code.

### **16.2 Approval of the Competition Rules by members of the jury and by the Czech Chamber of Architects**

Prior to announcing the competition, the Competition Rules were approved by all members of the jury at its constitutive meeting and subsequently by the Czech Chamber of Architects. Written documents are available for viewing at the address of the competition organiser.

## **17. APPROVAL OF THE COMPETITION RULES**

These Competition Rules were deliberated and approved by the jury at the constitutive meeting of the jury held on 30 May 2014.

These Competition Rules were found to be regular and approved by the Czech Chamber of Architects by letter file no. 923 - 2014/Tě/Ze dated 17 June 2014 (see Annex No. 1).

## **18. ANNEXES**

**Annex No. 1** – Letter of the Czech Chamber of Architects on the regularity of the competition

**Annex No. 2** – Model declaration of the legal relationship between the participant (legal person) and the author / declaration of authorship

**Annex No. 3** – Affidavit on fulfilment of basic qualification prerequisites

**Annex No. 4** – Affidavit on fulfilment of professional qualification prerequisites